


TO: THE MONITORING OFFICER  
(TOM CLARK, SOLICITOR TO THE COUNCIL)

RECORD OF ACTION TAKEN BY A CABINET MEMBER  
UNDER DELEGATED POWERS

Subject: Haywards Heath Town Council Beacons of Light funding application	
Cabinet Member: Cllr Norman Webster	
Has the Cabinet Member received a report prior to making the decision?	YES
In the case of a key decision where the Cabinet Member has received a report, please state the date a copy of the report was made available to the Chair of the relevant Scrutiny Committee and placed in the public domain:	04/10/18
Record of decision taken: Approve grant of £250	
Date of decision: 4 <sup>th</sup> October 2018	
Statement of reasons for making the decision: To enable Haywards Heath Town Council to hold a 'Beacons of Light' ceremony	
Alternative options considered and rejected: None	
Code of Conduct Interest of Cabinet Members? If yes, please advise on the nature and whether dispensation in place	
Is the decision to be protected from call-in? (i.e if any delay would seriously prejudice the Council's or the public's interest) - see Scrutiny Procedure Rule 14 (M)	
If so, please state:	

Signed:   
Cabinet Member

This record must be forwarded immediately to the Monitoring Officer (TC) and copied to the relevant Cabinet Member.

**For Monitoring Officer**

<b>Date of publication of Member Information Service Bulletin</b>	
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<b>Date of decision can be implemented</b> (on the Thursday after publication of the Member Information Service Bulletin, unless already protected from call-in)	
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## APPENDIX A

### Community and Economic Development Grants Scheme \* new application

<b>Name of Organisation</b>	:	<b>Haywards Heath Town Council</b>
<b>Purpose for which Grant is Sought</b>	:	<b>Remembrance Beacon – 11<sup>th</sup> November 2018</b>
<b>Total Project Cost</b>	:	<b>£250</b>
<b>Amount of Grant Sought</b>	:	<b>£250</b>
<b>Previous Grants</b>	:	<b>£300 – Hanging Baskets Planting (2017)</b> <b>£500 – Sport Taster Day (2016)</b> <b>£500 – Jubilee Gardens Upgrade (2016)</b> <b>£750 – Peace Garden Memorial (2015)</b> <b>£5,000 – South Road Tree Planters (2018)</b> <b>£5,000 – South Road Tree Planters (2018)</b>

### Background information

Haywards Heath Town Council are planning a series of events to commemorate the Centenary of WW1 including a Lantern Lit Procession/Parade and entertainment in Victoria Park. The council are seeking funds to light the town beacon and pay for insurance.

### Head of Finance Comments

Cuckfield Parish Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

### Corporate Grant Assessment Group's evaluation of the project

The event is part of a wider programme of events aimed at involving Haywards Heath residents to join the rest of the nation in commemorating the Centenary of WW1.

### Recommendation

That the sum of £250 from the Community and Economic Development Fund is awarded to Haywards Heath Town Council towards the cost of holding a 'Beacons of Light' ceremony.

